

**PARISH COUNCIL MEETING
LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON
TUESDAY 17th MAY 2011 AT 8.00 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr and G Harper (Chairman)
Cllrs I Walker, Mrs V McPherson, G Walters, Mrs J Rogers and G O'Neill
Mrs S Griffiths (Clerk)

APOLOGIES FOR ABSENCE

No Apologies were received.

1/ ELECTION OF CHAIRMAN

Cllr G Harper was proposed by Cllr G O'Neill
Seconded by Cllr Mrs J Rogers
All present agreed

2/ DECLARATION OF ACCEPTANCE OF OFFICE TO BE SIGNED BY THE CHAIRMAN

An Acceptance of office was signed by Cllr G Harper

3/ ELECTION OF VICE CHAIRMAN

Cllr G O'Neill was proposed by Cllr G Harper
Seconded by Cllr I Walker
All present agreed

4/ DECLARATION OF ACCEPTANCE OF OFFICE TO BE SIGNED BY THE VICE CHAIRMAN

An Acceptance of office was signed by Cllr G O'Neill

5/ NOMINATIONS FOR REPRESENTATIONS WITH OTHER ORGANISATIONS

It was **agreed** that the current representations with other organisations would be left as standing. Cllr J Rogers **agreed**
to attend the Rural Area Forum on behalf of the Parish Council. **JR**

6/ MINUTES

The Minutes of the previous meeting of the Parish Council on the 19th April 2011, having been circulated were approved by the Meeting and signed by the Chairman.

7/ DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

8/ MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Refurbishment of the notice board

The noticeboard has now had the new chipboard installed and the apex sealed. **All present agreed** to pay K Moore as per his invoice. **SG**

9/ FINANCE

Accounts for Payment

VAT

423	Clerks Salary	S Griffiths - April 2011	£ 340.00		£ 340.00
424	Subs	WDALC - Annual Subs 2011/2012	£ 4.00		£ 4.00
425	Grass Cutting	Manor Estates - Grass cutting April 2011	£ 358.32	£ 71.66	£ 429.98
426	Capital Items	M Rixon - Maintenance work	£ 1,085.00		£ 1,085.00
427	Risk Assessment	K Dobson - Risk Assessment Duties - April 2011	£ 14.60		£ 14.60
428	Hedge Cutting	B J Turney - Hedge Trimming Sports field	£ 75.00		£ 75.00

B/ Income

£2,334.44. –VAT refund

£0.32p interest – Bank of Ireland

C/ Bank Balance £2,233.34 (allowing for the above credits and cheques)

The income for April and expenditure for May was examined by the Council. **All present agreed** that the necessary cheques be signed.

10/CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

Cllr G Harper informed the members that the Risk Inspection Report had highlighted low risk issues that had now been actioned.

The Clerk is requested to contact Manor Estates to raise a concern about the lack of strimming around the trees and perimeter of the field. **SG**

The Clerk is requested to contact TBS Hygiene to arrange a site meeting with the Chairman and Clerk. **SG**

B. Children's playground

Cllr G Harper confirmed that there were no issues highlighted in the Risk Inspection Report for the playground area. The Clerk informed the members of the cost of a vandal resistant picnic table as requested. **All present agreed** not to proceed with the purchase of the picnic table at the present time.

11/ ROADS, VERGES AND RIGHTS OF WAY

Nothing to report.

12/ CORRESPONDENCE

Letter of thanks from the Churches for the Maintenance Grants issued to them.

Comments noted.

E-mail from B.C.C. Rights of Way re Longwick Parish Map

Further to a request to obtain a new Parish Map for the board, B.C.C. advises that the cost could be anything up to £200. Cllr G Walters offered to reproduce the map. All present agreed to accept his kind offer. **GW**

13/ REPORTS

School Governors

Cllr G O'Neill informed the members that the new headmistress was in situ and that funding from B.C.C. for the school has been reduced.

NW Chilterns Local Area Forum

Nothing to report.

WDALC.

Nothing to report.

Neighbourhood Action Group

Nothing to report.

Newsletter

Nothing to report.

Cllr G Harper thanked Cllrs J Rogers, V McPherson and Mrs Janet Smith for their work on the fete committee resulting in a successful fete on the 30th April.

14/ APPROVAL OF THE ACCOUNTS FOR THE YEAR 2010/2011 AND THE ANNUAL GOVERNANCE STATEMENT OF THE ANNUAL AUDIT RETURN

All present agreed to approve the accounts for the year 2010/2011 and the annual governance statement of the Annual Audit Return.

15/ PROVIDING A HISTORICAL RECORD OF LONGWICK

A resident suggested at the Annual Parish Meeting that it would be useful for the Parish to have a historical record of Longwick. **All present agreed** to consider the request at the estimates meeting in November. Cllr G O'Neill agreed to write an article in the next newsletter asking for the residents' views on how they would like to see a historical record presented.

GON/SG

16/ PLANNING APPLICATIONS

Progress on applications already considered:

11/05937/MINAMD *Decision: Application Refused*

Address: Former Apple Tree Cottage Thame Road Longwick Buckinghamshire

Proposal: Proposed non-material amendment to permission for Demolition of existing dwelling and erection of 2 link-detached dwellings with car ports attached, creation of new access and parking area granted under 08/06150/FUL

11/05387/FUL *Decision: Application Permitted*

Address: Hazeldene Lodge Thame Road Longwick Buckinghamshire HP27 9SW

Proposal: Householder application for raising of roof, roof extensions and alterations to create additional first floor living space and associated external alterations.

11/05878/MINAMD *Decision: Application Permitted*

Address: Old Orchard Ilmer Lane Ilmer Buckinghamshire HP27 9RA

Proposal: Proposed non-material amendment to permission for Householder application for construction of single/two storey side & rear extensions, single storey front extension, alteration to roof to form 2 x dormer windows in rear elevation and erection of attached double garage, garden store and carport and swimming pool Enclosure (alternative scheme to p/p 10/06541/FUL & 10/07519/FUL)

New Applications to be considered:

11/05877/FUL: 17 Williams Way Longwick Buckinghamshire HP27 9RP

Proposed: Householder application for removal of existing glass and metal framed Conservatory and replace with brick and wood framed conservatory on new footings to same footprint as existing structure. **The Parish Council has no objections.**

11/05788/FUL: 2 The Cottages Longwick Mill Lower Icknield Way Longwick Buckinghamshire HP27 9BB

Proposed: Householder application for insertion of 2no. Roof windows in rear roof slope in association with loft conversion. **The Parish Council has no objections.**

11/05943/FUL: The Paddocks Thame Road Longwick Buckinghamshire HP27 9TA

Proposed: Householder application for construction of detached single storey coach house/garage, 2 metre high boundary walls and repositioned gates. **The Parish Council has the following comments: - It has no objection to the repositioning of the gates and the construction of the boundary walls but considers the construction of the coach house/garage to be too large for the property and out of keeping with the existing barns.**

19/ AGENDA ITEMS FOR THE NEXT MEETING.

To be advised

20/NEXT MEETING The next meeting of the Parish Council will take place on Tuesday 21st June 2011 in Longwick Village Hall at 8.00pm.

There being no further business to discuss the Meeting closed at 10.06 pm

Chairman.....

Date.....