

**PARISH COUNCIL MEETING
LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 17th DECEMBER 2013 AT 8.00 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Mrs Valerie McPherson (Chairman)
Cllrs Ian Walker, Mrs Jane Rogers, James Butler, Brian Richards, Graham Walters and George O'Neill
Mrs S Griffiths (Clerk)
County Cllr Bill Bendyshe-Brown

1/WELCOME AND APOLOGIES FOR ABSENCE

No apologies were received.

2/ MINUTES

The Minutes of the previous meeting of the Parish Council on the 19th November 2013, having been circulated, were approved by the Meeting and signed by the Chairman.

3/ DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Cllr Brian Richards declared an interest in agenda item 10.

4/ A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

Cllr B Bendyshe-Brown provided an update on the Winter Maintenance programme which was tackling overgrown vegetation around the parish, the Devolved Services agreement, the performance of the VAS and informed the members that Resurfacing for Bell Crescent was scheduled for March in 2014 at a cost of £17,000.

Cllr Ian Walker requested that the surface at the end of Walnut Tree Lane to the Railway Bridge on Bridleway 5 is resurfaced. This has previously been reported to TFB under reference CRN 423328.

5/MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Cllr Ian Walker asked for an update on the clarification of the role of the trustees and the legal position concerning the ownership of the Village Hall land and building. Cllr Brian Richards had met with the solicitor holding the deeds and confirmed that the Parish Council was a custodian trustee with no responsibility, duty or right to involve itself in the management or maintenance of the Village Hall.

Cllr Jane Rogers expressed concerns that there was an agreement in the past whereby the Parish Council provided maintenance of the car park lights. **All present agreed** that as the lights were for the Village Hall Car Park, the Parish Council should no longer accept this responsibility. The Clerk is requested to write to the Village Hall Committee Secretary to highlight this anomaly and to inform the Village Hall Committee that the Parish Council will not be providing this support in the future.

SG

Cllr James Butler informed the members that in his opinion, the present website provider was providing a service which was good value for the Parish Council but that some adjustments could be made to upgrade the website.

All present agreed that the Clerk is requested to arrange a meeting for Cllr James Butler and the webmaster to discuss various options. **SG**

On the previous risk inspection report there was a bolt protruding from the top of the slide. Cllr Jane Rogers confirmed that this had now been repaired.

Cllr Ian Walker confirmed that his brother and he had planted the saplings from the Woodland Trust in the Playing Field.

6/ FINANCE

A/ Payments

VAT

s/o	Clerks Fees	S Griffiths - Dec salary	£ 396.93		£396.93
107	Sect 137	RBL- Wreath	£ 20.00		£ 20.00
108	Village Hall Hire	Longwick Village Hall - meetings in 2014	£ 20.00		£220.00
109	Risk Assessment	K Dobson - Risk Inspection October 2013	£ 15.03		£ 15.03
110	Clerks Fees	HMRC - PAYE tax	£109.60		£109.60
111	Dog waste and litter bins	TBS Hygiene - Dog & Waste collection 06/09/13-29/11/13	£277.20	£55.44	£332.64
112	Refreshments	Longwick Village Stores – Refreshments for the Carol Service	£59.69		£59.69

B/ Bank Balance £12909.76 (allowing for the above cheques)

The expenditure for December was examined by the Council. Cllr Valerie McPherson proposed that the necessary cheques be signed. Seconded by Cllr Jane Rogers. **All present agreed**

7/ CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

Obscene Graffiti was highlighted in the Risk Inspection Report for November 2013. This has been removed.

All present agreed to request the Clerk thank George Harper for providing the Christmas tree. **SG**

B. Children's play area

There were no further issues highlighted in the Risk Inspection Report for November 2013.

8/ ROADS, VERGES AND RIGHTS OF WAY

The Clerk is requested to contact the local authorities concerning the following issues:-

- Fly tipping on Bridleway 14 reported under reference numbers CRN 426391 and 56101. The Clerk is requested to complain to Steve Lacey WDC that Waste Management has not yet removed this fly tipping. **SG**
- Bridleway 5 has had some resurfacing work done, but still needs attention at the bottom of Walnut Tree Lane. Reported previously under reference CRN 423328. County Cllr B Bendyshe-Brown will follow up this request. **BBB/SG**
- Fly tipping on the B4009 under the bridge between the grit piles and Longwick Mill has been reported to Cllr Val McPherson. **SG**
- The path from Imer to Longwick needs the vegetation cut back and the tarmac repairing. **SG**
- The entry signs and gates to Longwick need cleaning. **SG**

9/ CORRESPONDENCE

E-mail re the War Memorial

A volunteer with the War Memorials Trust has applied to the English Heritage for the war memorial situated in Thame Road, Longwick to be registered as a listed structure. He would like any information that the Parish Council has and comments from the Parish Council on the application. **All present agreed** that it would be beneficial to get the war memorial listed and Cllr Ian Walker agreed to be the contact point for the gentleman to pass on any information on the War Memorial. **SG/ IW**

10/ THE ACTION TO BE TAKEN REGARDING A NOISE COMPLAINT RE THE DOG TRAINING CLUB IN STOCKWELL LANE

Cllr Brian Richards declared an interest in this agenda item as he is a member of the dog training club and took no part in the decision.

The owner of the dog club has asked the Parish Council to provide a letter confirming that the Parish Council has not received any complaints concerning noise about the dog training club in Stockwell Lane over the last 5 years. **All present agreed** to provide the letter. **SG**

11. A LOCAL PLAN CONSULTATION MEETING

Cllr Graham Walters proposed to hold a public meeting on the 18th March 2014 at 7pm before the Parish Council meeting, to allow the residents to receive a presentation on the Local Plan from a planning officer. **All present agreed.**

Cllr Val McPherson agreed to advertise the meeting through the Neighbourhood Watch. It was further **agreed** to advertise the meeting on the Notice board and website once the planning officer has confirmed his attendance. **SG/VM/GW**

12. REVIEW OF THE PARISH EMERGENCY PLAN

Cllr James Butler informed the members that Cllr George Harper has confirmed that he is willing to remain a volunteer. Cllr Graham Walters reminded the members of the need to revisit the list of volunteers to ensure that the remaining volunteers are still able to participate. **All present agreed** to defer this agenda item until the next meeting to enable the councillors to contact the list of volunteers. **VM/GW**

13. PLANNING APPLICATIONS

To consider New Planning Applications

13/07972/FUL: OS Parcel 9547 Owlswick Buckinghamshire

Proposal: Demolition of existing barns and erection of a single storey 5 bed dwelling house with detached car port and creation of new vehicular access. **The Parish Council recommend refusal of this application as it considers the proposal to be an overdevelopment of the site and has the following concerns that bats, barn owls and swallows are found in the vicinity and are known to use barn type buildings for nesting and roosting. Due to the conversion of many local barns, these creatures are losing their breeding habitat.**

13/07842/FUL: Winton House Thame Road Longwick Buckinghamshire HP27 9SG

Proposal: Change of use of ground floor from residential to office (Class B1(a)) with associated internal and external alterations. **The Parish Council has no objections.**

To Receive Notice of Planning Applications Approved

113/07287/FUL

Application Permitted

Address: 1 Walkers Road Longwick Buckinghamshire HP27 9SS

Proposal: Householder application for erection of new close board fence panels

13/07750/AGI

Decision Details Not Required to be Submitted

Address: Severalles Farm Ilmer Lane Ilmer Buckinghamshire HP27 9QZ

Proposal: Agricultural notification for the erection of a steel frame portal building with cladding on three sides & doors on one side

13/07250/FUL

Decision Application Permitted

Address: Orchard View Farm Stockwell Lane Little Meadle Buckinghamshire

Proposal: Change of use of Agricultural barn to a mixed use as farm shop A1 (Retail) with associated butchery and kitchen facilities and ancillary cafe area including lean to extension to provide toilet facilities.

13/07312/TPO

Decision Application Permitted

Address: Mulberry House Meadle Village Road Meadle Buckinghamshire HP17 9UD

Proposal: Crown lift second lateral growth to 4 metres, remove low lateral growth growing towards house and reduce by 2 metres the longest outreaching branches to Copper Beech T1; crown lift to 5 metres and crown thin by 10% Beech T2.

Case Ref: **13/07306/FUL** Decision Application Permitted

Address: 1 Beech Cottages Thame Road Longwick Buckinghamshire HP27 9SN

Proposal: Householder application for construction of part two storey, part single storey front / side extension and associated external alterations

14/ REPORTS

WDALC – Cllr Ian Walker informed the member that the proposed HS2 routes were discussed. The A4010 will be used but the HS2 team had not confirmed at which point they will join the A4010 from the M 40.

15/ AGENDA ITEMS FOR THE NEXT MEETING.

To review the Parish Emergency Plan (Cllr G Walters)

To receive a progress report on the Local Plan Consultation meeting. (Cllr G Walters)

To discuss and decide on the budgets for the financial year 2014/2015 and the setting of the precept.

To decide on the expenditure allowed under L.G.A. 1972 Section 137.

16/ NEXT MEETING.

The next meeting of the Parish Council will take place on Tuesday 18th January 2014 in Longwick Village Hall at 8.00pm.

There being no further business to discuss, the Chairman closed the meeting at 10.00pm

Chairman..... Date.....