

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 16th JUNE 2015 AT 7.45 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Mrs Valerie McPherson BEM (Chairman)
Cllrs Ian Walker, Mrs Jane Rogers, Rolf van Apeldoorn, and Brian Richards
Acting Clerk Mrs Jayne Mylchreest
4 Members of the public

1/APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr Graham Walters.

2/ MINUTES

The Minutes of the previous meeting of the Parish Council on the 19th May 2015 having been circulated were approved by the Meeting and signed by the Chairman.

3/ DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting .None were declared.

4/ A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

Cllr Bill Bendyshe-Brown was unable to attend.

5/ MATTERS ARISING NOT OTHERWISE ON THE AGENDA

The Age restriction sign for the playground – The Risk Inspection Officer declined to offer advice on a recommended age.

The Clerk has contacted Bucks Playing Field Association for advice but has not received a response. The Clerk is requested to contact the Play Equipment providers for their recommendation. **SG**

6/FINANCE

				VAT		
June	s/o	Grass cutting	PRTC - May	£ 300.00	£ 60.00	360.00
June	s/o	Salaries	June salaries	£ 441.75		441.75
June	s/o	Risk Assessment	K Dobson - May	£ 15.30		15.30
June	201	Salaries	HMRC - paye Apr May June	£ 118.60		118.60

B/ Receipts -£ 907.24 HMRC Vat repayment

C/ Bank Balance £ 20 985.60 (allowing for the above cheques)

The expenditure for June was examined by the Council. **All present agreed** that the necessary cheques be signed.

7/ CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

There were no medium or high risk issues highlighted in the Risk Inspection Report for May2015

All present agreed that the Choral Society be allowed to use the playing field for car parking as in previous years, subject to suitability at the time.

All present agreed for Cllr Rolf van Apeldoorn to approach the Longwick Scout Group to ask if they would be willing to clear the weeds by the newly planted trees. **Page 825 RVA**

The Clerk is requested to contact Alastair Cunningham at Wycombe District Council to advise the timescale of the Tree Survey. **SG**

B/ Children's play area

There were no medium or high risk issues highlighted in the Risk Inspection Report for May 2015.

8/ ROADS, VERGES AND RIGHTS OF WAY

The Clerk is requested to contact the relevant authorities to action the following issues:- **SG**

Two piles of soil are still in the lay-by on the Thame Road

Cllr Jane Rogers has reported the following issues that have not yet been resolved :-

A large pothole near some buildings on Owlswick Lane - Reference Number 506836

A black and white warning post has been knocked down adjacent to a road junction in Owlswick - Reference Number 506839

The road is subsiding opposite the entrance to new barn conversion called Sans Close - Reference Number 506838

A 12 inch x 2cm pothole close to The Bungalow Owlswick in the middle of a car lane - Reference Number 506129

A 24 inch pothole x 4 inch on Owlswick Lane close to the verge in line with a car tyre - Reference Number 506133

A 24 inch x 6cm pothole on Owlswick Lane near a verge in the middle of a car lane - Reference Number 506130

A 24 inch x 5 inch pothole near a house called Tifnams in the middle of the car lane - Reference Number 506131

The Clerk is requested to contact The Chiltern Society to ask if they will clear Footpath No 4. **SG**

9. CORRESPONDENCE

Letter from Wycombe District Council requesting the Community Covenant to be signed

All present agreed that Cllr Brian Richards to sign the Covenant which is a statement of mutual support between the civilian and local armed forces community to. It aims to help service personnel families and veterans, within RAF High Wycombe to access help and support and encourage activities that help with integration into civilian life.

Email received from the Longwick Village Hall Committee stating that trees belonging to the Parish Council are hanging over the car park blocking a parking space

Cllr Val McPherson proposed that the Parish Council has no objection to the Village Hall Committee cutting back the trees themselves sufficiently to clear the car parking space. Cllr Brian Richards seconded the proposal. **All present agreed.** **JR**

Invitation received from Wycombe District Council to attend Armed Forces Day – Flag raising ceremony – Monday 22nd June 2015 **Noted** **All present agreed** for Cllr Brian Richards to attend. **BR**

Email received from Bucks County Council to advise that the footpath in Walnut Tree Lane has been declared as “surplus to requirements” by Longwick School.

It has been confirmed that BCC hold the title to the property. BCC Property Services have confirmed that they will undertake necessary resurfacing works with a view to the path being adopted by BCC Highways **Noted**

Letter received from The Pensions Regulator re Automatic enrolment. Staging date is 1/1/2016.

All present agreed to include as an agenda item for the next meeting to discuss the options available. **SG**

Email request to install Bouncy castle on grass outside the Village Hall 25th July 2015

All present agreed to the request to use the playing field for a bouncy castle subject to a risk assessment and a copy of the bouncy castle company's public liability insurance being provided in advance. **SG**

Email received from resident regarding the ownership of the plot of land outside Bell Crescent

The resident has been advised that the land is owned by Wycombe District Council.

10. A REPORT FROM THE STEERING GROUP ON THE NEIGHBOURHOOD PLAN

Please see Appendix 1 for the new page on the Longwick-cum-Ilmer Parish website from the Neighbourhood Plan Steering Group

11. THE PREFERRED CANDIDATE TO FILL THE VACANCY FOR A COUNCILLOR BY CO-OPTION

Sally Whitworth has applied to be considered to fill the vacancy for a councillor by co-option. There were no further applications to consider. Cllr Jane Rogers proposed that the council co-opt Sally Whitworth to fill the vacancy for a Parish Councillor. Seconded by Cllr Rolf van Apeldoorn . **All present agreed**

12. A REVIEW OF THE BANK SIGNATORY LIST

A review of the bank signatory list was undertaken by the members. **It was agreed** to remove two signatories that were no longer Councillors and to add Cllr Sally Whitworth. **SG**

13. THE REQUEST FOR A TRAFFIC CALMING INITIATIVE FOR CHESTNUT WAY TO BE FUNDED THROUGH THE LOCAL AREA FORUM

Cllr Rolf van Apeldoorn proposed that the Clerk request a meeting between Cllrs Val McPherson and Rolf van Apeldoorn and Bucks County Councillor Bill Bendyshe-Brown and the Local Area Technician to discuss the possible options. Seconded by Cllr Val McPherson. **All present agreed.** **SG/BBB**

14. A REVIEW OF THE STANDING ORDERS

All present agreed for the Clerk to circulate a version of the updated standing orders for the members to consider and approve at the next meeting. **SG**

15. COMMERCIAL ADVERTISING IN THE PARISH NEWSLETTER

All present agreed to trial commercial advertising in the newsletter to pay for an outside source to produce the newsletter. Cllr Brian Richards proposed that the Clerk arrange a meeting with the Princes Risborough Town Council to discuss the possible options. Seconded by Cllr Rolf van Apeldoorn. **All present agreed.** **SG**

16. LITTER IN THE VILLAGE

Cllr Val McPherson stated the litter in the village is a problem particularly by the garage and the village shop .**Cllr Val McPherson proposed** that the Clerk contact Wycombe District Council to request that they provide free of charge a "Take your Litter Home Sign" **SG**

17. / PLANNING APPLICATIONS

To consider New Planning Applications

15/06161/OUT: Boxer Road/Barn Road (OS Parcel 9166 Boxer Road & OS Parcel 6576 Walnut Tree Lane)

Proposal: Outline application (including details of access) for residential development of up to 160 dwellings with vehicle access from Boxer Road/Barn Road, pedestrian and cycle access to Walnut Tree Lane, parking, public open space with play areas with play facilities and landscaping. Cllr Val McPherson proposed the following response. Seconded by Cllr Brian Richards. **All present agreed.** **Page 827**

Longwick cum Ilmer Parish Council urge the District Council to refuse this Planning Application 15/06161/OUT, as it is not very different from the earlier application 14/06965/OUT to which the District Council unanimously recently decided that if it had been in a position to determine it, permission would have been refused. The reasons why we object to the development are as follows: It does not conform to the visions, objectives or site allocations of the Draft Neighbourhood Plan, as this proposes development on a number of smaller sites spread through the main area of the village, rather than one larger site.

It is out of scale and character within the settlement.

Increase of traffic and risk to road safety due to the site access concentrated through one access route.

Not be sustainable, as there is no bus service and therefore too reliant on the use of private cars. Not providing a direct safe cycle route to Princes Risborough rail station

15/06445/MINAMD

Address: The Old Stables Meadle Village Road Meadle Buckinghamshire HP17 9UD

Proposal: Proposed non-material amendment to Householder application for construction of a single storey glazed rear infill extension linking store and replacement garage to existing house granted under **12/07849/FUL Noted**

15/06332/OUT: Land adjacent Holly Tree Poultry Farm Askett Village Lane Askett Buckinghamshire

Proposal: Outline application with all matters reserved for demolition of all buildings and structures and redevelopment to provide up to 152 dwellings and public open space.

Cllr Val McPherson proposed the following response. Seconded by Cllr Jane Rogers . **All present agreed.**

The reasons why we object to the development are as follows:

It does not conform to the visions, objectives or site allocations of the Draft Neighbourhood Plan, as this proposes development on a number of smaller sites spread through the main area of the village, rather than one larger site.

It is out of scale and character within the settlement.

Increase of traffic and risk to road safety due to the site access concentrated through one access route.

Not be sustainable, as there is no bus service and therefore too reliant on the use of private cars.

Not providing a direct safe cycle route to Princes Risborough rail station.

15/0658/FUL: Chiltern Chestnut Way Longwick Buckinghamshire Bucks HP27 9SD

Proposal: Householder application for construction of single storey front and rear extensions and associated alterations

All present agreed for Cllr Rolf van Apeldoorn to make a site visit before a decision could be made.

The Parish Council has no objection.

Notice of Planning Applications Approved

15/05872/FUL Decision Application Permitted

Address: Risborough Re-upholstery Walkers Yard Thame Road Longwick Buckinghamshire

Proposal: Change of use & alterations to Unit D from 1 B1 (Light Industrial) unit to create 2 x B1 (Light Industrial) units & construction new porch canopy to front elevation.

15/05969/FUL Decision Application Permitted

Address: The Flint House Owlswick Buckinghamshire HP27 9RH

Proposal: Householder application for construction of part two storey, part single storey extension to south elevation with extension to terrace and steps.

To Receive Notice of Planning Applications Refused

None.

To receive Notice of Applications withdrawn
None.

To receive notice of Appeals in Progress

14/06965/OUT: Boxer Road/Barn Road (OS Parcel 9166 Boxer Road & OS Parcel 6576 Walnut Tree Lane)**Proposal:** Outline application (including details of access) for residential development of up to 160 dwellings with vehicle access from Boxer Road/Barn Road, pedestrian and cycle access to Walnut Tree Lane, parking, public open space with play areas with play facilities and landscaping

16/ AGENDA ITEMS FOR THE NEXT MEETING.

To receive a report from the Steering Group for the Neighbourhood Plan and decide on any actions to be taken.

To approve the review of the Standing Orders

To discuss and decide on the action to be taken regarding The Pensions Regulator automatic enrolment

17. /NEXT MEETING

The next meeting of the Parish Council will take place on Tuesday 21st July 2015 in Longwick Village Hall at 7.45 pm. There being no further business to discuss the Meeting closed at 9.33 pm.

Chairman..... Date..... **Page 829**

NOTES OF THE LONGWICK-CUM-ILMER PARISH NEIGHBOURHOOD PLAN STEERING GROUP MEETING, 28th May 2015, Longwick

Steering Group: - Cllr Val McPherson, Cllr Brian Richards, Cllr Sally Whitworth, Janet Marsh and Tony Bravery. Apologies: Graham Bucknell.

Also attending: - Rosie Brake (WDC), Louise Thomas (TDRC) and Cllr Graham Walters (Liaison Officer).

Item	Notes	Action
1.	Review of Action since last meeting	RB
	<ul style="list-style-type: none">• RB to incorporate the comments of the Environment Agency on the SE/SEA and circulate to Steering Group• The matters discussed at last meeting were incorporated in the Draft Plan to be considered by the Parish Council• The landowners and developers suggesting additional sites had been advised of the Steering Group and Parish Council decisions (not to include them in the Draft Plan for consultation) by the Liaison Officer• Members of the Steering Group and Parish Council answered questions from residents and others at the Longwick Fete on 2nd May• Parish Council considered Draft Plan at its meeting of 19th May, and referred a number of changes to the Steering Group, for inclusion in the Draft Plan for consultation	
2.	Amendments on the Draft Neighbourhood Plan	
	<ul style="list-style-type: none">• Each of the Parish Councillors' suggestions for change was considered by the Steering Group, and some changes were agreed to be included in the Draft Plan for consultation.• LT to make the agreed changes accordingly	LT
3.	Questionnaire to prompt response to the Neighbourhood Plan	
	<ul style="list-style-type: none">• The Steering Group agreed the questions to be included• LT to set up the Questionnaire online	LT
4.	Consultation	
	<ul style="list-style-type: none">• The Steering Group agreed that the consultation period would run from 8th June to 20th July, provided all documents could be served on the Parish Council website• The Steering Group agreed that an exhibition be held on 25th, 26th and 27th June	

Item	Notes	Action
	<ul style="list-style-type: none"> ● LT to liaise with Steering Group and Liaison Officer on the content of the exhibition boards and maps. VM to organise attendance 	All
	<ul style="list-style-type: none"> ● LT to summarise the comments made via online questionnaire 	
	<ul style="list-style-type: none"> ● TB to summarise the comments made via written questionnaire 	LT
	<ul style="list-style-type: none"> ● GB to summarise comments made via email to the LCIParishNP account? 	TB
	<ul style="list-style-type: none"> ● The Steering Group and Parish Council would deliver leaflets to all residents and businesses in the Parish 	GB
	<ul style="list-style-type: none"> ● A ballot box for written questionnaire responses would be provided to the Post Office; and copies of the Draft Plan would be deposited at agreed locations 	SG, PC
		SG, PC
5.	Next Meeting	
	<ul style="list-style-type: none"> ● Tuesday 11th August, Longwick School, 19:45 	

[New page on the LCI Parish website]

PARISH NEIGHBOURHOOD PLAN

The Parish Council decided to prepare a Neighbourhood Plan in January 2015. Its main aim is to guide development in the Parish up to 2033. The background to this process is outlined in the documents available below.

The Draft Neighbourhood Plan has been published and is open to consultation from 8th June to 20th July. Anyone may comment on the Draft Plan. It is available in the following ways:

Download the [Draft Plan](#) and the associated Maps and illustrations.

See a copy at [Longwick Church of England Combined School](#), the Post Office, the [Red Lion](#) pub, the [Parish Council offices](#), the [Information Centre and Public Library](#) in Princes Risborough, or [Orchard View Farm Shop and Café](#), Little Meadle. Please check opening times before visiting.

Borrow a loan copy from your [Parish Councillors](#) or Steering Group members.

Visit the exhibition at Longwick School, Walnut Tree Lane on:

- Thursday 25th June 5.30 to 8.00 PM
- Friday 26th June 5.30 to 8.00 PM
- Saturday 27th June 9.30 AM to 12.00 noon

Submit your views online by completing the [Questionnaire](#).

Or complete the printed copy of it on the [Leaflet](#) that is being distributed to all homes and businesses in the Parish. Please drop paper questionnaire responses into the Neighbourhood Plan Consultation box in the Post Office.

Email questions or detailed comments to the Steering Group, or join the email Consult Group to be kept informed of progress, at lciparishnp@gmail.com

If you do not have access to the internet, send written questions or detailed comments to Longwick-cum-Ilmer Parish Council, The Princes Centre, Clifford Road, Princes Risborough, HP27 0DP.

Background Documents:

- [Tibbalds Longwick Village Capacity Study February 2015](#)
- [Neighbourhood Plan News 1 April 2015](#)
- [Neighbourhood Plan News 2 April 2015](#)
- [Why we are doing a Parish Neighbourhood Plan April 2015](#)