

**PARISH COUNCIL MEETING  
LONGWICK-CUM-ILMER PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 15<sup>th</sup> OCTOBER 2013 AT 8.00 PM  
IN LONGWICK VILLAGE HALL**

**PRESENT**

Cllr Brian Richards (Chairman)  
Cllrs Ian Walker, Mrs Jane Rogers, James Butler and George O'Neill  
Mrs S Griffiths (Clerk)

**1/WELCOME AND APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Graham Walters and Cllr. Mrs Valerie McPherson

Cllr B Richards welcomed Cllr James Butler to the Parish Council.

**2/ MINUTES**

The Minutes of the previous meeting of the Parish Council on the 17th September 2013, having been circulated, were approved by the Meeting and signed by the Chairman.

**3/ DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

**4/ A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL**

Cllr B Bendyshe-Brown sent his apologies as he was unable to attend the meeting.

**5/MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

Cllr G O'Neill reported on the meeting he attended at Wycombe District Council on the New Local Plan Briefing on Housing Needs and Economic Studies.

**6/ FINANCE**

A/ Payments

			VAT		
99	Risk Assessment	K Dobson - Risk Inspection September 2013	£ 14.60		£ 14.60
100	Dog waste and litter bins	TBS Hygiene - Dog & Waste collection 07/06/13-30/08/13	£277.20	55.44	£ 332.64
101	newsletter	Whiteleaf Printers - Newsletter	£385.00		£ 385.00
s/o	Grass Cutting	Manor Estates - Grasscutting	£369.07	73.81	£ 442.88
s/o	Clerks Fees	S Griffiths - Aug salary	£396.93		£ 396.93
102	Sports Field	I Walker – Furniture stain & Hammerite paint	£20.46		£20.46

B/ Receipts WDC - Precept £8388.00

C/ Bank Balance £ 15018.74 (allowing for the above cheques)

The expenditure for October was examined by the Council. Cllr George O'Neill proposed that the necessary cheques be signed. Seconded by Cllr Ian Walker. **All present agreed**

**7/ CAPITAL ITEMS AND COMMUNITY FACILITIES**

**A. Playing Field**

No issues were highlighted in the Risk Inspection Report for September 2013

A quotation has been received to cut the hedges around end and left hand side of field and the car park hedge £355.00. Cllr James Butler agreed to obtain details of another contractor to enable the Clerk to request a second quotation. **JB**

The Clerk reported that she had been successful in obtaining a free tree pack from the Woodland Trust for Longwick-cum-Ilmer Parish Council.

Cllr Ian Walker informed the members that he and his brother had refurbished the two seats in the playing field. Cllr Brian Richards thanked Cllr Ian Walker for his work on the seats.

Cllr James Butler advised the members that the surface on the approach to the zip wire is becoming slippery. **All present agreed** to contact the manufacturer to obtain advice on the best course of action to resolve this problem. **SG**

### **B. Children's play area**

No issues were highlighted in the Risk Inspection Report for September 2013

The Clerk has obtained a quotation of £750.00 to fill an area of approx 8m x 5m in the play area with graphics such as hopscotch, number snake etc.

### **8/ ROADS, VERGES AND RIGHTS OF WAY**

The Clerk is requested to contact the local authorities concerning the following issues:-

A pothole in Owlswick Lane

Flytipping on Bridleway 14 – 6 black bags have been dumped in Green Lane, Owlswick **SG**

Cllr Ian Walker reported on a meeting he had with Paul Renault, SWARCO concerning the VAS on the Thame Road. Mr Renault suggested that the battery was not being fully charged due to the large ash tree nearby which was obscuring the light. He advised that he can either provide a larger unit or move the unit. **All present agreed** to monitor the situation.

Cllr George O'Neill agreed to obtain an estimate to repaint the railings outside the War Memorial. The Clerk is requested to enquire if a grant is possible to help with the cost of this work. **SG/ GON**

### **9/ CORRESPONDENCE**

A letter from Longwick Village Hall secretary requesting the Parish council to clear the vegetation at the rear of the Village Hall.

The Parish Council does not believe it is responsible for this area and will not be taking any action to clear this area. The Clerk is requested to advise the Village Hall Committee of the decision. **SG**

A letter from the Chiltern Society inviting applications for grants for community projects.  
Noted.

Invitation from Red Kite Community Housing to an event on the 7<sup>th</sup> November to meet the staff and board members and to receive an overview of their work

Cllr Jane Rogers agreed to attend on behalf of the Parish Council. **JR**

A request from BCC to complete a consultation on what the Parish Council consider should be the County Council's priorities for the financial year April 2014- 2015

Parishes are asked to complete the form by the **2 December 2013**, residents by the 18<sup>th</sup> November 2013. A summary of the results will be presented on the have your say page of our website. ([www.buckscc.gov.uk/haveyoursay](http://www.buckscc.gov.uk/haveyoursay)).

**All present agreed** to make individual responses to the consultation.

**ALL**

An invitation to apply for Devolved Services Budget from B.C.C, for the financial year 2014/2015

**All present agreed** to apply for a budget from B.C.C to enable the Parish Council to undertake devolved services which include the following:-

- Removal of fly posters and other illegal signs within the public highway or attached to street furniture
- Approval of charity event advertising signage
- Cleaning of traffic signs
- Minor traffic sign repairs ( e.g. fixing loose clips)
- Trimming vegetation obstructing pavements and footpaths
- Serving hedge cutting notices on frontages to be administered in accordance with the procedure but not including instigating legal proceedings.
- Checking for obstructions to pavements and footpaths

**SG**

**10. THE ACTION TO BE TAKEN REGARDING THE LEASE FOR THE STREAM & FOOTPATH BY SCOUT HUT.**

Cllr Brian Richards reported on the meeting with the solicitor concerning the lease for the footpath by the scout hut and presented 3 scenarios: -

1. Terminate the lease.
2. Terminate the lease whilst applying pressure on the County Council to keep the path open for the convenience of the school and local residents.
3. Continue to maintain the footpath and accept liability.

The solicitor recommended terminating the lease whilst applying pressure on the County Council to keep the path open for the convenience of the school and residents as he does not consider that it is the Parish Councils responsibility to maintain a school path.

Cllr Ian Walker proposed option 2. Seconded by Cllr George O'Neill. A vote was taken and the motion passed with 4 votes for and 1 against. The Clerk is requested to give the required 6 months notice to the B.C.C.

**SG**

**11. THE APPOINTMENT OF A THIRD PARISH COUNCIL REPRESENTATIVE FOR THE VILLAGE HALL COMMITTEE.**

It was **agreed** that there is no formal requirement to have a Parish Council representative on the Village Hall Committee. Cllr James Butler agreed to attend the next Village Hall meeting to ascertain what will be expected of him before he makes a personal commitment to join the committee.

**JB**

**12. CLARIFICATION OF ISSUES RELATING TO LONGWICK VILLAGE HALL.**

There is a lack of understanding as to the role of the trustees and the legal position concerning the ownership of the land and building. Cllr Jane Rogers informed the members that the deeds of the Village Hall are with a solicitor. **All present agreed** that clarification is required.

**SG**

### **13. PLANNING APPLICATIONS**

To consider New Planning Applications

**13/07312/TPO:** Mulberry House Meadle Village Road Meadle Buckinghamshire HP17 9UD

**Proposal:** Crown lift second lateral growth to 4 metres; remove low lateral growth growing towards house and reduce by 2 metres the longest outreaching branches to Copper Beech T1; crown lift to 5 metres and crown thin by 10% Beech T2. **The Parish Council will abide by the decision of the Arboriculturalist.**

**13/07306/FUL:** 1 Beech Cottages Thame Road Longwick Buckinghamshire HP27 9SN

**Proposal:** Householder application for construction of part two storey, part single storey front / side extension and associated external alterations. **The Parish Council has no objections.**

**13/07250/FUL:** Orchard View Farm Stockwell Lane Little Meadle Buckinghamshire

**Proposal:** Change of use of Agricultural barn to a mixed use as farm shop A1 (Retail) with associated butchery and kitchen facilities & A3 (Cafe). **The Parish Council has no objections.**

**13/07287/FUL:** 1 Walkers Road Longwick Buckinghamshire HP27 9SS

**Proposal:** Householder application for erection of new close board fence panels (retrospective) **The Parish Council has no objections.**

#### **To Receive Notice of Planning Applications Approved**

**13/06802/FUL** Application Permitted

*Address:* Five Acre Barn Chadwell Hill Farm Lower Icknield Way Longwick

*Proposal:* Erection of detached stables and hardstanding

**13/06803/FUL:** *Decision* Application Permitted

*Address:* Five Acre Barn Chadwell Hill Farm Lower Icknield Way Longwick

*Proposal:* Householder application for insertion of 2 x roof lights and external alterations in connection with part conversion of existing garage to create domestic office ancillary to main dwellinghouse.

### **14/ REPORTS**

**School Governors** – Cllr George O’Neill reported that arrangements for Remembrance Day are in hand.

**NW Chilterns Local Area Forum** - Nothing to report, the next meeting is on the 30<sup>th</sup> October 2013

**WDALC** – Cllr Ian Walker reported on the meeting and the presentation received on Devolved Services. He advised the members that nominations were required for Councillors that had completed more than 24 years on the Parish Council and who had not been recognised previously. Cllr George O’Neill proposed to nominate Cllr Jane Rogers who joined the Parish Council in 1987. Seconded by Cllr James Butler. **All present agreed.** **SG**

**Neighbourhood Action Group** – Nothing to report

**Newsletter** -. Nothing to report.

**Risborough Area Community Forum** – Nothing to report, the next meeting is on the 21st October 2013

**Risborough Area Partnership** – Nothing to report, the next meeting is the AGM on the 13<sup>th</sup> November 2013.

**Village Hall** – Cllr Ian Walker informed the members that the ex Chairman George Harper has kindly offered to arrange for the Christmas tree to be positioned outside the Village Hall.

**15/ AGENDA ITEMS FOR THE NEXT MEETING.**

To be advised.

**16/ NEXT MEETING.**

The next meeting of the Parish Council will take place on Tuesday 19<sup>th</sup> November 2013 in Longwick Village Hall at 8.00pm.

There being no further business to discuss, the Chairman closed the meeting at 9.50pm

Chairman..... Date.....