

**LONGWICK-CUM-ILMER PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 21<sup>st</sup> APRIL 2015 AT 7.45 PM  
IN LONGWICK VILLAGE HALL**

**PRESENT**

Clr Mrs Valerie McPherson BEM (Chairman)  
 Cllrs Ian Walker, Mrs Jane Rogers, Rolf van Apeldoorn, Graham Walters, Brian Richards and Sally Whitworth  
 Clerk Mrs Susanne Griffiths  
 Clerical Assistant Mrs Jayne Mylchreest

**1/APOLOGIES FOR ABSENCE**

None were received.

**2/ MINUTES**

The Minutes of the previous meeting of the Parish Council on the 17<sup>th</sup> March 2015 having been circulated were approved by the Meeting and signed by the Chairman.

**3/ DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**4/ A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL**

Clr Bill Bendyshe-Brown sent his apologies.

**5/ MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

The trees from the Woodland Trust have been planted and are being watered by the scouts.

**6/ FINANCE**

**A/ Payments**

VAT

| s/o | Salaries                  |  |         |         |          |
|-----|---------------------------|--|---------|---------|----------|
|     | April salaries            |  | £441.75 |         | £ 441.75 |
| 189 | Grant                     | St Dunstans Church (Owlswick PCC )       | £75.00  |         | £ 75.00  |
| 190 | Grant                     | St Peters Church ( Ilmer PCC)            | £ 75.00 |         | £ 75.00  |
| 191 | Website                   | Mh-p internet Ltd Annual payment 2014/15 | £630.00 | £126.00 | £ 756.00 |
| 192 | Subs                      | BALC Subs 2015/16                        | £189.48 |         | £ 189.48 |
| 193 | Grant                     | Risborough Area Community Bus            | £250.00 |         | £ 250.00 |
| 194 | Dog waste and litter bins | TBS Hygiene Ltd Dec Jan Feb              | £257.40 | £51.48  | £ 308.88 |
| 195 | Grant                     | St Michaels Horsenden (BledlowPCC)       | £75.00  |         | £ 75.00  |

B/ Receipts - Nil

C/ Bank Balance £12,026.10 (allowing for the above cheques)

The expenditure for April was examined by the Council. **All present agreed** that the necessary cheques be signed.

**7/ CAPITAL ITEMS AND COMMUNITY FACILITIES**

**A. Playing Field**

There were no medium or high risk issues highlighted in the Risk Inspection Report for March 2015

Clr Ian Walker requested that the grass be cut shorter next time it is cut.

**SG**

Clr Val McPherson voiced concerns that the marking out of the playing field by the sports club restricted the use of the playing field for the remaining residents and looked unsightly. **Page 816**

### **B/ Children's play area**

There were no medium or high risk issues highlighted in the Risk Inspection Report for March 2015. The Clerk has been requested to obtain quotes for an age restriction sign to be mounted to prevent older children and adults using the equipment. **SG**

### **8/ ROADS, VERGES AND RIGHTS OF WAY**

The Clerk is requested to contact the relevant authorities to action the following issues:- **SG**

A pothole on Owlswick Lane 12 inches by 2 inches, close to the road junction .Reference Number 500643

Cllr Jane Rogers has reported a damaged drain cover opposite The Bungalow Owlswick, caused by a vehicle, leaving a gap which could trap a child's foot. Reference Number 500783.

The Mill Road name sign is missing, near the road junction. Reference Number 500784.

### **9. CORRESPONDENCE**

Email request to install Bouncy castle on grass outside the Village Hall 31st May 2015 2pm-6pm

**All present agreed** to the request to use the playing field for a bouncy castle subject to a risk assessment and a copy of the bouncy castle company's public liability being provided in advance. **SG**

Email request to install Bouncy castle on grass outside the Village Hall 27<sup>th</sup> August 2015

**All present agreed** to the request to use the playing field for a bouncy castle subject to a risk assessment and a copy of the bouncy castle company's public liability being provided in advance. **SG**

Email request to meet re a planning matter

Cllr Val McPherson proposed to meet informally as a listening exercise only .Seconded by Cllr Brian Richards. A vote was taken with 5 votes in favour and 1 abstention. The motion was carried that Cllr Val McPherson and Cllr Brian Richards would agree a suitable time and date. **VM/BR**

Email from the L.O.G.S re their Litter Pick-up

**Noted .** The Clerk is requested to send a thank you letter on behalf of the Parish Council **SG**

Email from resident for a traffic calming slow 30 sign

A request has been received to install a flashing slow 30 sign in Chestnut Way.

Cllr B Bendyshe-Brown has agreed to investigate whether funding could be obtained from the Local Area Forum delegated budget. **BBB/ SG**

### **10. A REPORT FROM THE STEERING GROUP ON THE NEIGHBOURHOOD PLAN**

Please see Appendix 1 for the notes of the Longwick-cum-Ilmer Parish Neighbourhood Plan Steering Group meeting on the 9<sup>th</sup> April 2015,

Cllr Graham Walters informed the members that he has requested quotations for a consultant to provide the following:-

1. Attend four evening meetings with Steering Group/Parish Council
2. Prepare Consultation Draft Neighbourhood Plan
3. Facilitate and organise Consultation events with Steering Group members (exhibition panels, leaflet and flyer)
4. Analysis of feedback on Draft Plan and preparation of Consultation Statement
5. Submission version of Neighbourhood Plan including Proposals Map
6. Reasonable expenses – mileage and incidental printing.

The cost for this work will be paid from the grant application.

One quotation has been received and the Clerk is requested to include the appointment of the consultant for the Neighbourhood Plan on the next agenda. **SG**

**All present agreed** to accept the quote from Mike Henson to arrange a new webpage for the Neighbourhood Plan at a cost of £125.00 to be paid from the Grant application **GW**

**All present agreed** to purchase a Longwick-cum-Ilmer banner for £30.00+Vat to be displayed at the Village Fete on May 2<sup>nd</sup>. **GW**

A resident has requested to join the Steering Group and that his land is included in the Draft Plan. Cllr Graham Walters proposed that the request be declined. Seconded by Cllr Sally Whitworth. **All present agreed** to continue with the existing proposal.

#### **11. ADVERTISING VIA POSTERS IN THE PARISH**

**All present agreed** that the Parish Council would support a school initiative to put up posters regarding speeding in the village.

The Clerk is requested to reply to the Police Officer who is working with the school. **SG**

#### **12. AN UPDATE ON DEVOLVED SERVICES FROM B.C.C. ON THE REVISED AGREEMENT WITH B.C.C.**

The Clerk gave a report on the work carried out under Devolved Services in the Parish to date. B.C.C. has issued a revised agreement after taking into account amendments suggested by the Parishes. **All present agreed** that Cllr Val McPherson is to sign the amended contract. **SG**

#### **13. REVIEW OF THE FINANCIAL REGULATIONS FOLLOWING THE REPEAL OF s150 (5) OF THE LOCAL GOVERNMENT ACT 1972**

The Clerk explained that this section concerned the necessity of having 2 signatories to cheques, Standing Orders and Direct Debits. A revised version of the Regulations had been circulated to the members encompassing these changes. Cllr Val McPherson proposed adopting the revised Financial Regulations. Cllr Brian Richards seconded the motion. A show of hands was taken and **all present agreed**. **SG**

#### **14. THE VILLAGE FETE PREPARATIONS**

Cllrs Graham Walters, Rolf Van Apeldoorn and Ian Walker agreed to make the arrangements for the stall and the car parking. Cllr Rolf van Apeldoorn agreed to provide tables and chairs. **GW/RvA/IW**

#### **15. / PLANNING APPLICATIONS**

##### To consider New Planning Applications

**15/05964/AGI:** Ray Farm Thame Road Longwick Buckinghamshire HP27 9QU

**Proposal:** Agricultural notification for erection of a general purpose agricultural building for storage of machinery and straw. Cllr Sally Whitworth proposed that the Parish Council had no comments to make on this application. Seconded by Cllr Val McPherson. **All present agreed**. **SG**

**15/05872/FUL** Risborough Re-upholstery Walkers Yard Thame Road Longwick Buckinghamshire

**Proposal :** Change of use & alterations to Unit D from 1 B1 ( Light Industrial) unit to create 2 x B1 (Light Industrial) units & construction new porch canopy to front elevation. Cllr Jane Rogers proposed that the Parish Council has no objections to this application. Seconded by Cllr Sally Whitworth. **All present agreed**. **SG**

**15/05969/FUL** The Flint House Owlswick Buckinghamshire HP27 9RH

**Proposal :** Householder application for construction of part two storey, part single storey extension to south elevation with extension to terrace and steps. **All present agreed** to consider this application at the next meeting when the councillors have been able to make a site visit. **SW/BR/JR**

Notice of Planning Applications Approved

**15/05358/FUL** *Decision* Application Permitted

*Address:* St Michaels Stockwell Lane Meadle Buckinghamshire HP17 9UD

*Proposal:* Erection of replacement 4 bed dwelling with detached garage/woodstore

**15/05578/VCDN** *Decision* Application Permitted

*Address:* Twin Oaks Park Lower Icknield Way Longwick Buckinghamshire

*Proposal:* Variation of Condition 04 (User Restriction) ) of pp 09/05170/FUL to allow the use of the stables by persons other than Mr & Mrs Skeet | Twin Oaks Park Lower Icknield Way Longwick Buckinghamshire

**15/05499/CTR** *Decision* Not to make a Tree Preservation Order

*Address:* Dove Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD

*Proposal:* Reduce canopy by up to 1.5 metres to Walnut Tree ref no. 62; thin and reduce canopy of Flowering Cherry 80 by 2 metres; reduce height of Yews 82 and 85 by 30% and shape; reduce height of Holly 83 by 20% and shape; reduce Leylandii 50, 51, 52, 53, 54 and 55 by 50%.

To Receive Notice of Planning Applications Refused

None.

To receive Notice of Applications withdrawn

**15/05612/FUL:** Malberet Bar Lane Owlswick Buckinghamshire HP27 9RG

**Proposal:** Householder application for construction of single storey side and rear extensions

To receive notice of Appeals in Progress

**14/06582/FUL:** Land North Of Bumpers Farm Ilmer Lane Ilmer

**Proposal:** Construction of a ground mounted solar farm including supporting infrastructure comprising 14 x inverter enclosures, Distributor Network Operator (DNO) cabin, security fencing and CCTV system, underground cabling, landscaping and associated works to include creation of access tracks.

Cllr G Walters proposed the following response. Seconded by Cllr Sally Whitworth. **All present agreed.** **SG**

**The Parish Council recognises the need for sustainable energy, however on balance objects to this proposal on the grounds that the land does not meet the government's preferred criteria for this type of development.**

**Those preferred locations for solar farms are brownfield sites and on building roofs. The Parish Council is not convinced that brownfield sites do not exist within a reasonable distance of the application site.**

**Furthermore, the Parish Council has noted the recent decision by the government to withdraw the subsidy scheme for solar farms. Quoting from the government's own press release published 19 October:**

**"Farmers will lose their right to claim subsidies for fields filled with solar panels under new plans to ensure more agricultural land is dedicated to growing crops and food. The move will help rural communities who do not want their countryside blighted by solar farms. Environment Secretary, Elizabeth Truss said:**

**'English farmland is some of the best in the world and I want to see it dedicated to growing quality food and crops. I do not want to see its productive potential wasted and its appearance blighted by solar farms. Farming is what our farms are for and it is what keeps our landscape beautiful.'**

**The decision is part of a drive by environment ministers to ensure that the new Common Agricultural Policy delivers maximum benefits for the English food and farming industry, as well as providing greater benefits for rural communities, the environment and wildlife.”  
The Parish Council acknowledges this change of heart by the government, and respectfully urges the Committee to refuse this application. "**

**16/ AGENDA ITEMS FOR THE NEXT MEETING.**

Election of Chairman

Declaration of Acceptance of Office to be signed by the Chairman

Election of Vice Chairman

To receive a report from the Steering Group for the Neighbourhood Plan and decide on any actions to be taken.

To discuss and decide on filling the vacancy for a Councillor by co-option.

To receive the Internal Auditors report for the year 2014/2015.

To approve the accounts for the year 2014/2015 and the Annual Governance Statement of the Annual Audit Return.

To pass a resolution to exclude the public and press in accordance with Section (12) of the Public Bodies (Admission to Meetings) Act 1960 to: decide on the appointment of the consultant for the Neighbourhood Plan.

**17. /NEXT MEETING**

The next meeting of the Parish Council will be the Annual Meeting of the Parish Council and will take place on Tuesday 19<sup>th</sup> May 2015 in Longwick Village Hall at 7.45 pm. There being no further business to discuss the Meeting closed at 9.45pm.

Chairman.....

Date..... **Page 820**

# NOTES OF THE LONGWICK-CUM-ILMER PARISH NEIGHBOURHOOD PLAN STEERING GROUP MEETING 9<sup>th</sup> April 2015, Longwick

Steering Group: Cllr Val McPherson, Cllr Sally Whitworth, Cllr Brian Richards, Janet Marsh, Graham Bucknell and Tony Bravery.

Also attending: - Rosie Brake (WDC), Louise Thomas (TDRC) and Cllr Graham Walters (Liaison Officer).

| Item | Notes   | Action                             |
|------|---|------------------------------------|
| 1.   | <p><b>Review of Action</b> (not mentioned in Agenda items below)</p> <ul style="list-style-type: none"> <li>● Questionnaire for hamlets finalised and circulated. Recommendations were made to Parish Council on Sites and Site Criteria, and dedicated page on website. These were agreed by the Parish Council. News Update was included in Parish Newsletter, and a similar article was included in the Bucks Free Press.</li> </ul>   |                                    |
| 2.   | <p><b>Engagement with Key Stakeholders</b></p> <ul style="list-style-type: none"> <li>● Only a few meetings with interested parties outstanding. Steering Group aim to complete this engagement by Friday 17<sup>th</sup> April.</li> </ul>   | All                                |
| 3.   | <p><b>Engagement with Hamlets</b></p> <ul style="list-style-type: none"> <li>● Returns from the hamlets had been received, with the exception of Horsenden, where there only a few properties within the Parish. GB to summarise comments received from both stakeholders and hamlets (one page table for each).</li> </ul>   | GB                                 |
| 4.   | <p><b>Vision and Objectives</b></p> <ul style="list-style-type: none"> <li>● Steering Group agreed for RB and LT to refine the Draft Visions and Objectives, to fit in with WDC planning policy. There would be other opportunities for reviewing these as the Draft Plan is written, which will take account of the comments made through engagement meetings and questionnaires returned.</li> </ul>  | RB, LT                             |
| 5.   | <p><b>Application for Grant-Aid</b></p> <ul style="list-style-type: none"> <li>● This had been drafted and would be completed as soon as possible. Addendum: The application was submitted online on Monday 13<sup>th</sup> April. Recommendations to be made to Parish Council to accept the quotations received, at its meeting of 21<sup>st</sup> April.</li> </ul>  | GW<br>PC                           |
| 6.   | <p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>● Responses to SEA/SA Scoping Reports proceeding. RB to complete work on this.</li> <li>● GW to prepare News Update 2 for the Annual Parish Meeting on 21<sup>st</sup> April, the Fete on 2<sup>nd</sup> May, and circulation to the email Consult Group.</li> <li>● Providing the Parish Council agreed the recommendations above, and the Application for Grant-Aid was successful, LT would provide expert professional support for the Neighbourhood Plan. She would draft a skeleton of a Draft Plan and circulate by email, in readiness for the next meeting of the Steering Group. RB would request electronic copies of the Capacity Study documents.</li> <li>● Parish Council to arrange and share attendance at the stall at the Fete on 2<sup>nd</sup> May.</li> </ul> | RB<br><br>GW<br>LT<br><br>RB<br>PC |
| 7.   | <p><b>Date of Next Meeting</b></p> <ul style="list-style-type: none"> <li>● Wednesday 29<sup>th</sup> April, Longwick</li> </ul>  |                                    |