

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 19th APRIL 2016 AT 7.30 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Mrs Valerie McPherson BEM (Chairman)
Cllrs Ian Walker, Jane Rogers, Sally Whitworth, Rolf van Apeldoorn and Brian Richards
Clerk Mrs Susanne Griffiths
Clerical Assistant Jayne Mylchreest
3 members of the public

1. APOLOGIES FOR ABSENCE

No apologies were received.

2. MINUTES

The Minutes of the previous meeting of the Parish Council on the 15th March 2016 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. MATTERS ARISING FROM LAST MEETING NOT OTHERWISE ON THE AGENDA

None.

5. A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

Cllr. Bill Bendyshe-Brown sent his apologies.

6. FINANCE

A/ Payments

vat

April	Salaries	April salaries	321.97		321.97
April	Salaries	BCC Local Government pension scheme	101.60		101.60
April	Dog waste and litter bins	TBS Hygiene Ltd - 4/12/15-27/2/16	257.40	51.48	308.88
April	Grant	St Dunstan's Church (Owlswick PCC)	75.00		75.00
April	Grant	St Peters Church (Ilmer PCC)	75.00		75.00
April	Grant	Bledlow PCC(St Michaels Horsenden)	75.00		75.00
April	Grant	Longwick Village Hall defibrillator	250.00		250.00
April	newsletter	Whiteleaf Printers	465.00		465.00
April	Admin	ICO - Data protection registration	35.00		35.00
April	Pollard Trees	C Spittles - pollard trees Ilmer	260.00		260.00
April	Grass cutting	PRTC Maintenance duties March 1/10	300.00	60.00	360.00
April	Risk Assessment	K Dobson- Risk assessment March	15.30		15.30

B/ Receipts - £Nil

C/ Bank Balance £ 18,065.03 (allowing for the above cheques).

The income for March and the expenditure for April was examined by the Council. **All present agreed** that the necessary cheques be signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

7. ROADS, VERGES AND RIGHTS OF WAY

The Clerk introduced a form to the members to complete when reporting an issue. This will enable accurate reporting and monitoring.

The Clerk is requested to report the following issues:-

The VAS on Thame Road is not working

JM

Cllr. Jane Rogers has reported the following potholes:-

Mill Lane under reference number 40016409

Outside the property known as "Restawhile" under reference number 40016412

Owlswick Lane/Bar Lane junction under reference number 40016413

8. CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

There were no medium or high risk issues highlighted in the Risk Inspection Report for March 2016.

B. Children's play area

There were no medium or high risk issues outstanding in the Risk Inspection Report for March 2016.

9. CORRESPONDENCE

A letter has been received from a resident regarding grass cutting of the verges.

The resident queries why some verges on the outside of the village are not cut as frequently as the verges in the village.

All present agreed to forward the letter to Bucks County Councillor B Bendyshe-Brown as grass cutting outside of the devolved services area is the responsibility of Bucks County Council. The Clerk is requested to advise the resident.

JM

10. REPORT FROM THE PLAY EQUIPMENT WORKING GROUP

Cllr Sally Whitworth informed the members that £ 716.26 was raised from the Quiz Night held on the 19th March and £214.00 from a Bingo night.

The Parish Council is requested by Tesco Groundwork (Bags of Help Grant) to complete and sign a Landowner permission form. **All present agreed** to provide the information and give the consent for the new play equipment to be installed.

JM

11. REPRESENTATION TO THE PRINCES RISBOROUGH TOWN PLAN STEERING GROUP CONCERNING THE FUTURE USE OF THE LAND KNOWN AS OS PARCEL 8955 IN RELATION TO THE PRINCES RISBOROUGH TOWN PLAN

All present agreed for Cllr Sally Whitworth to prepare a draft for approval by the members to contact Wycombe District Council to request that the future use of the land known as OS PARCEL 8955 is considered for use as allotments in the Princes Risborough Town Plan. **SW/SG**

12. REVIEW OF THE TREE SURVEY

All present agreed for Cllr. Ian Walker and Rolf van Apeldoorn to prepare a plan and to identify the trees in the playing field, which are the responsibility of the Parish Council, to be discussed at the next meeting.

Page 882

13. THE USE OF VARIABLE BANKERS STANDING ORDERS FOR PAYMENTS

Cllr Sally Whitworth proposed the use of variable standing orders for payment of salaries, pension contributions and monthly risk assessments. Seconded by Cllr Brian Richards.

All present agreed.

14. FILLING A VACANCY FOR A COUNCILLOR BY CO-OPTION

Wycombe District Council has advised that no residents have requested a by election and therefore the Parish Council may consider co-opting a Councillor to fill the vacancy for a Councillor.

All present agreed that the Parish Council should now proceed in filling the casual vacancy by co-option and to advertise the vacancy until the 30th June 2016. Anyone interested will be invited to attend the meeting in July 2016. The vacancy is to be advertised on the notice board and website. **SG**

15. THE FUTURE MAINTENANCE OF ILMER GREEN

A letter has been received from a resident advising that they are no longer able to help with the grass cutting at The Green and surrounding verges. Cllr Sally Whitworth proposed to let the grass grow in a natural state. Seconded by Cllr. Ian Walker.

A vote was taken on the proposal to let the grass grow in a natural state. There were 4 votes for the proposal and 2 against, therefore the motion was carried. **SG**

16. APPLICATION FOR FUNDING TO THE TRANSPARENCY FUND FOR SMALLER AUTHORITIES FOR A COMPUTER

The Clerk informed the members that the Parish Council is eligible to apply for funding from The Transparency Fund for Smaller Authorities to purchase a computer for the Clerk's use.

All present agreed to apply. The Clerk is requested to complete the application. **JM**

17. ACTION TO BE TAKEN REGARDING THE HEIGHT OF THE HEDGE AND THE ADVERTISING AT THE SHELL GARAGE ROUNDABOUT

Cllr Rolf van Apeldoorn raised his concerns about the height of the hedge and the advertising at the Shell garage roundabout.

All present agreed to contact Bucks County Council to request that the Road Safety Officer to make a site visit and advise on any action to be taken. **JM**

A DATE FOR THE ANNUAL PARISH CAROL SERVICE

Cllr Brian Richards proposed the 20th December 2016 at 6p.m. Seconded by Cllr Sally Whitworth. **All present agreed.** **BR**

19. A REPORT ON "THE BIG LUNCH"

Cllr Val McPherson gave an update on the preparations for the lunch on the 12th June 2016. Cllr Ian Walker informed the members that the residents of Ilmer have requested permission to use The Green in Ilmer for a "Big Lunch" on the 11th June 2016. **All present agreed.** **IW**

20. A REPORT ON THE PARISH NEWSLETTER

Cllr Val McPherson informed the members that the Princes Risborough Town Council will be preparing the next edition under the guidance of Cllr Val McPherson.

21. THE PROVISION OF FLOWER CONTAINERS AT THE ENTRANCES TO THE VILLAGE

Cllr Sally Whitworth agreed to obtain a revised quotation for the provision of flower containers at the entrances to the village, to be discussed at the next meeting .SW

22. PLANNING APPLICATIONS

To consider New Planning Applications

16/05611/FUL

OS Parcel 8955 Askett Village Lane Askett Buckinghamshire

Erection of 2 x chicken sheds, 1 x chattel and 1 x workshop (retrospective)

Whilst the Longwick-cum-Ilmer Parish Council has no objection to this land being solely used for the purposes of agricultural use/allotments and therefore accepts that chicken sheds and workshops may be erected, it is mindful that the Bucks County Council Highways Department has yet to make a ruling as to whether the recently created access to and from the site in question onto the B4009 opposite the busy junction with Stockwell Lane, is safe and legal (case ref 46012785). Therefore the Longwick-cum-Ilmer Parish Council would object to this application being granted for that reason. The Longwick-cum-Ilmer Parish Council is of the opinion that this newly created access is highly dangerous on a road which is heavily used by high speed traffic. The access at this location is also totally unnecessary as the land can be accessed more safely from existing entrances along Askett Lane.

16/05852/FUL

Address: 5 Lower Icknield Way Longwick Buckinghamshire HP27 9RZ

Proposal: Householder application for construction of part two storey, part single storey front/side extension (alternative scheme to pp 16/05232/FUL) **The Parish Council has no objections.**

16/05873/FUL

Address: 14 Dorrells Road Longwick Buckinghamshire HP27 9SL

Proposal: Householder application for construction of first floor side extension and associated alterations **The Parish Council has no objections.**

Notice of Planning Applications Approved

16/05232/FUL *Decision* Application Permitted

Address: 5 Lower Icknield Way Longwick Buckinghamshire HP27 9RZ

Proposal: Householder application for construction of part two storey, part single storey front/side extension

To receive Notice of Applications Refused

None

To receive Notice of Applications Withdrawn

None.

To receive Notice of Appeals in Progress

APP/K0425/W/16/3145192

Address: Old Oaks Thame Road Longwick Buckinghamshire HP27 9SW

Proposal: Application for removal of existing ancillary accommodation previously permitted by 12/06020/CLP & erection of detached replacement building for ancillary residential purposes

23. AGENDA ITEMS FOR THE NEXT MEETING.

To receive the Internal Auditors Report for the Year 2015/16

To approve the Accounts for the year 2015/16 and the Annual Governance Statement of the Annual Return

To decide on the Annual Review of the Effectiveness of the Internal Audit

To receive an update from the Tree Survey Working Group

To receive an update on the flower containers at the entrances to the village

Election of Chairman

Declaration of Acceptance of Office to be signed by the Chairman

Election of Vice Chairman

To elect representatives to outside bodies

To pass a resolution to exclude the public and press in accordance with Section (12) of the Public Bodies (Admission to Meetings) Act 1960 to discuss and decide on the preferred supplier for play equipment

24. NEXT MEETING

The next meeting of the Parish Council will take place on Tuesday 17th May 2016 in Longwick Village Hall at 7.30 pm. There being no further business to discuss the Meeting closed at 9.04 pm.

Chairman.....

Date.....**Page 885**

