

**PARISH COUNCIL MEETING
LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 16th JULY 2013 AT 8.00 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr. Mrs V McPherson (Chairman)
Cllrs I Walker, G Walters, Mrs J Rogers, B Richards and G O'Neill
Mrs S Griffiths (Clerk)
County Cllr B Bendyshe-Brown
13 Members of the Public

1/WELCOME AND APOLOGIES FOR ABSENCE

No apologies were received.

2/ MINUTES

The Minutes of the previous meeting of the Parish Council on the 18th June 2013, having been circulated, were amended on page 729 item 6 line 7 to read two benches as opposed to the benches and then approved by the Meeting and signed by the Chairman.

3/ DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4/ A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

Cllr B Bendyshe-Brown informed the members of the ongoing road repairs in the village including the main road through Longwick and the B4009 under the bridge which is to be resurfaced this year. He reported on the BCC budgets and a service standard to be introduced into contracts between BCC and SWARCO to avoid similar problems as experienced with the VAS on the Thame Road in Longwick.

5/MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Fireworks in the Playing Field –Permission was agreed providing that he carries out a risk assessment, has adequate insurance cover in place and contacts the owners of the stables and properties adjacent to the playing field to advise them in advance of the event. A copy of the letter to the owners of the properties has been received for the council to approve. **All present agreed** to the draft letter. **SG**

The Risk inspection for May highlighted that a cover needs replacing on a lamp on the fence and repair of the light itself which is only working intermittently. –A work order has been issued to an electrician. Cllr I Walker confirmed that the lamp has now been repaired and **all present agreed** for the invoice to be paid.

Graffiti on the underside of the skate park. - The skate park has been painted and covered in anti graffiti paint. **All present agreed** that they were satisfied with the work and for the invoice to be paid.

The Risk inspection for May highlighted that a slat has split on the middle bench in the playing field - Cllr G O'Neill confirmed that the hazard has been removed.

6/ FINANCE

A/ Payments

VAT

85	Risk Assessment	K Dobson - Risk Inspection June 2013	14.60		14.60
86	Risk Assessment	WDC -RoSPA inspection fee	64.00	12.80	76.80
87	Play Area	PRTC - Removal of graffiti, painting skate park& applying ant graffiti paint	209.68	41.94	251.62
88	Website	MHP - Hosting of e-mail address	60.00	12.00	72.00
89	Car Park lights	I Thompson - Replace damaged PL Bulkhead	69.74	13.95	83.69
S/o	Clerks fees	S Griffiths – July salary	396.93		396.93

B/ Bank Balance £12,564.78 (allowing for the above cheques)

The expenditure for July was examined by the Council. **All present agreed** that the necessary cheques be signed.

7/ CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

Cllr V McPherson reported that there had been a fire in the inside of the green waste paper bin at the top end of the field where it had also caught some of the overhanging bushes. The bin had been destroyed. **All present agreed** to replace the bin with a fire resistant bin costing £261. **SG**

B. Children's play area

The RoSPA play area safety inspection report has been received. The Clerk is requested to action the necessary repairs. **SG**

8/ ROADS, VERGES AND RIGHTS OF WAY

Cllr J Rogers informed the members that the new Aylesbury Outer Ring which includes Bridleway 14 has been officially opened.

Footpath 4 that is overgrown and reported last meeting CRN: 412960 still requires work. **SG**
Cllr J Rogers has reported the black and white posts cut down in Owlswick to TFB and will forward the CRN reference to the Clerk. **JR**

9/ CORRESPONDENCE

Four letters of complaint from residents concerning the pavements, gutters and weeds in Bell Crescent.

The Clerk confirmed that she had forwarded the complaints to B.C.C. who are responsible for footpaths, roads and verges and raised their concerns with the County Councillor Bill Bendyshe-Brown. Recorded under CRN 414198. Cllr B Bendyshe-Brown attended the Parish Meeting to discuss the residents' concerns and confirmed that he personally will chase the Highways Department to ensure that the overgrown vegetation is removed and a site visit is made by the Local Area Technician.

E-mail informing of a proposed planning application for a Solar Farm in Bledlow.

Comments noted.

An application to fill the vacancy on the Parish Council

All present agreed for the Clerk to invite the applicant to an informal meeting on the 19th August at 8.00pm.

SG

10. THE FREQUENCY AND STARTING TIMES OF PARISH COUNCIL MEETINGS THROUGHOUT THE YEAR.

Cllr G O'Neill proposed that future Parish Council meetings commence at 8.00pm throughout the year. Seconded by Cllr J Rogers. **All present agreed.**

SG

Cllr B Richards proposed that the Parish Council takes a recess in August of each year in line with other Parish /Town Councils. Seconded by Cllr V McPherson. A vote by way of a show of hands was taken:

For - 3; Against -3; Abstained - 0. **The motion was carried** with the Chairman using her casting vote.

SG

It was further **resolved** that planning applications during this period are delegated to three councillors to decide on the response to be submitted on behalf of the Parish Council.

SG

11. THE APPOINTMENT OF A THIRD PARISH COUNCIL REPRESENTATIVE FOR THE VILLAGE HALL COMMITTEE.

All present agreed to defer this item to the next meeting.

SG

12. TO CLARIFY THE SITUATION WITH REGARD TO INSURANCE LIABILITY FOR THE STREAM & FOOTPATH BY SCOUT HUT.

A response has been received from B.C.C. confirming that the path is currently in the ownership of B.C.C. but that a licence was granted to the Parish Council dated 2nd May 1984. Under the terms of the licence agreement, the Parish Council is required to keep the path clean and tidy and free from weeds and rubbish and to maintain the fences and does not specifically cover repairs to the path or snow clearance. If the Parish Council agrees to take on the additional maintenance/snow clearance obligations, it will be required to indemnify BCC against any claims etc arising from its failure to carry them out, in line with clause 2(10) of the licence agreement.

The footpath is not designated as a public footpath. The rights granted under the licence are limited to "the Licensee its servants agents invitees and all those duly authorised and so entitled" to gain access to and egress from the recreation ground and the licence includes a requirement for the Parish Council to erect signs at either end of the path stating that it is not a public right of way. If the Parish Council is not prepared to be responsible for maintenance/snow clearance on the basis set out above, it must accept that the use of the path by those persons referred to above is at its own risk and also that there are signs including the required text in place.

Cllr G Walters proposed that the Parish Council should not take on the additional responsibility for maintenance/snow clearance and should erect the necessary signs.

Seconded by Cllr B Richards. **All present agreed.** The Clerk is requested to obtain quotations for the signs.

SG

13. CHARGES/CONTRIBUTION TO THE NAG SPEED CAMERA

All present agreed to defer this item to the next meeting.

SG

14. A RESPONSE TO THE WYCOMBE DISTRICT LOCAL PLAN - SA DRAFT SCOPING REPORT CONSULTATION

All present agreed that the Parish Council did not have a response to make at this stage.

15/ PLANNING APPLICATIONS

To consider New Planning Applications

13/06618/AGI: Imer Meadow, Imer Lane, Imer
APPLICATION FOR: Prior notification for erection of agricultural steel framed building
The Parish Council is concerned that this is the second application in the last few months, but does not have any objections to this application.

13/06365/FUL: Walkers Yard, Thame Road, Longwick Buckinghamshire HP27 9SG
APPLICATION FOR: Part demolition of existing building, erection of new single storey extension and internal works to reconfigure the layout to provide 9 (B1 Business) units in total. **The Parish Council has no objections to this application.**

To Receive Notice of Planning Applications Approved

13/06240/AGI *Decision* Details Not Required to be Submitted
Address: Severalles Farm Imer Lane Imer Buckinghamshire HP27 9QZ
Proposal: Agricultural notification for the erection of a steel frame portal building with cladding on three sides & doors on one side.

Case Ref: **13/05941/FUL** *Decision* Application Permitted
Address: Barn Longwick Mill Lower Icknield Way Longwick Buckinghamshire
Proposal: Application for side extension to existing barn & erection of new detached stables building to south of barn to house five horses

Case Ref: **13/06141/TPO** *Decision* Application Permitted
Address: 2 The Green Imer Lane Imer Buckinghamshire HP27 9RD
Proposal: Crown reduction of the overextended stems to bring T2 down to a height line with T1 (estimated 15 metres) And partial crown reduction of overextended branches by 2 to 4 metres to a suitable branch union to T1 and crown lift and cut back to allow sufficient clearance estimated 1 to 1.5 metres away from a power line to both Willow trees.

16/ REPORTS

School Governors – Cllr G O'Neill informed the members that a new headmistress has been appointed with effect from 01/01/14

NW Chilterns Local Area Forum -The next meeting is on the 24th July 2013

WDALC. – Cllr I Walker presented a report from the meeting on 20th June 2013

Neighbourhood Action Group – Nothing to Report

Newsletter - Nothing to Report

Risborough Area Community Forum – Nothing to Report

Risborough Area Partnership – Nothing to Report

Village Hall – The next meeting is on the 31st July 2013

17/ AGENDA ITEMS FOR THE NEXT MEETING.

To discuss charges/contribution to the NAG speed camera (Cllr V McPherson).

To discuss and decide on the appointment of a third Parish Council representative for the Village Hall Committee.

To discuss and decide on the preferred candidate to fill the vacancy for a councillor by co-option.

To discuss and decide on the purchase of a plaque for the village hall listing the Chairpersons that had served on the Parish Council.

18/ NEXT MEETING. The next meeting of the Parish Council will take place on Tuesday 17th September 2013 in Longwick Village Hall at 8.00pm.

There being no further business to discuss, the Chairman closed the meeting at 10.10 pm

Chairman..... Date.....