

**PARISH COUNCIL MEETING
LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 16th MARCH 2010 AT 7.30 PM
IN LONGWICK VILLAGE HALL**

1/ PRESENT

Cllr and G Harper (Chairman)
Cllrs I Walker, Mrs V McPherson. Mrs J Rogers and G O'Neill
Mrs S Griffiths (Clerk)

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Mrs. P Priestley and Mrs D Brock

2/ MINUTES

The Minutes of the previous meetings of the Parish Council, having been circulated were approved by the Meeting and signed by the Chairman.

3/ DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
None were declared.

4/ MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Land registry

The Clerk was pleased to inform the members that the registration of the land given by Mrs Williams for an extension to the playing field in 1983 was complete with land registry.

Development Control report

The Development Control officer confirmed that the building work for planning application number 08/07382FUL is in accordance with the planning permission given.

Litter pick in the Parish

Cllr G Harper informed the members that the litter pick held in the parish on the 7th March was well attended and very successful. The Parish Council thank the Beavers and Cubs for their help. Cllr J Rogers **agreed** to write a small article for the website about the litter pick.

JR

5/ FINANCE

Accounts for Payment

| | | | | |
|-----|---|---------|-------|----------|
| 355 | TBS Hygiene – Dog Waste and Litter Collection Dec, Jan and Feb. | 182.00 | 31.85 | £213.85 |
| 356 | K Dobson – Risk Assessment Duties | 14.10 | | £14.10 |
| 357 | S Griffiths – Clerks fee and expenses 01/01/2010-31/03/2010 | 1221.13 | | £1221.13 |
| 358 | G Weir - Internal Audit Fee | 35.00 | | £35.00 |

Receipts

£0.01p Bank interest

Bank Balance £12,138.08 (allowing for the above entries)

The income and expenditure for March was examined by the Council. **All present agreed** that the necessary cheques be signed.

6/CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

The Parish Council has received a request from the Longwick Sports Club to apply weed killer on a biannual basis. After a short discussion it was **agreed** by all present that the Parish Council will continue to apply the weed killer every three years as per the current maintenance programme. The Clerk is requested to advise the Sports Club accordingly. A quotation for applying selective weed killer to the playing field and disposal of all debris arising has been received from Manor Estates. **All present agreed** to accept the quotation for £234.00. The Clerk is requested to issue a work order.

SG

The Clerk confirmed that the zip wire had been ordered and installation was due in April. The Clerk is requested to

arrange a site meeting with Safe and Sound Playgrounds Ltd and Cllrs G Harper, I Walker and G O'Neill to agree the location in the playing field for the zip wire to be installed. **SG**

Cllr G Harper confirmed that there were no issues highlighted in the Risk Inspection Report for the playing field.

B. Children's playground

Cllr G Harper informed the members that the Risk Inspection Report had highlighted the paviers by the entrance gate to the Play Area as a medium risk because they were sinking and uneven. The Clerk had been requested to obtain quotations for the work to correct the paviers. The quotations were considered and **all present agreed** to issue a work order to K Moore to have the paviers raised to the correct height. **SG**

The missing slat on the third bench was highlighted as a low risk. Cllr G O'Neill confirmed that this would be repaired within the next month.

7/ ROADS, VERGES AND RIGHTS OF WAY

The Clerk is requested to raise the following concerns with the relevant local authority: - **SG**

- The directional signs at the junction of Bar Lane have been knocked giving the wrong direction to Longwick.
- The drains are blocked in Bar Lane resulting in the ditches not draining and flooding over the road

These concerns have already been reported to BCC Highways under reference number 274256 in January.

- The 30 mph sign is missing from outside the Red Lion Pub in Thame Road
- The 50 mph sign on the B4009 outside the Pettigroves is turned around the wrong way.

Cllrs G Harper, I Walker and G O'Neill agreed to meet to assess the situation concerning the path from the playing field to the school. **GH/GON/IW**

8/ CORRESPONDENCE:

Draft Parking and Enforcement policy Consultation

A request for comments on the Draft Parking and Enforcement policy Consultation document issued by BCC has been received.

Noted.

Letter from Longwick Sports Club

See agenda item number 6

Items of general interest on table.

9/ REPORTS

School Governors

Nothing to report

NW Chilterns Local Area Forum

Cllr G O'Neill was pleased to inform the members that Longwick-cum-Ilmer Parish Council's bid for funding for a project to install a Vehicle Activated Sign to flash 30 mph on the main Thame Road in Longwick had been successful and would be installed in the next financial year by the BCC. Further to the discussions at the N.W. Chilterns Local Area Forum on the Baker Consultation on the proposed Gypsy, Traveller and Travelling Showmen sites, the sites have been reviewed and the proposed Travelling Showmen site in Longwick has been removed as a possible site.

WDALC.

Nothing to report.

Neighbourhood Action Group

Cllr Mrs V McPherson reported on the activity of the Neighbourhood Action Group in the previous two months. PC Marea Logan attended Dorrells Road, Walnut Tree Road with the Buckinghamshire Fire and Rescue Service and their turntable ladder engine on 8 February at 3.20pm. The fire fighters only issued one of their leaflets to a vehicle parked in Dorrells Road. Just as the fire serviced were about to leave, a vehicle parked on the pavement which would have hindered the fire engine going into Dorrells Road. The police are continuing to monitor the parking near the schools in the area where it can be problematic.

There have been two reported crimes in the parish: - Making off without payment at Longwick service station and the theft of a Greenhouse in Meadle

The next NAG meeting is to be held on Wednesday 18 March at 7.30pm to be held at Longwick School

Newsletter

Cllr Mrs V McPherson is in the process of collecting the articles for the next newsletter.

Cllr Mrs V McPherson left the meeting.

10. THE PREFERRED CONTRACTOR TO REPAINT THE SEATS IN THE PARISH.

The Clerk had been requested to obtain quotations for the wooden benches in the playing field, play area, Ilmer and Owlswick to be rubbed down and painted and also the metal seats to be rubbed down and painted dark green. After consideration of the quotations, **all present agreed** to issue a work order to K Moore to do the work. **SG**

11. REVIEW OF THE LEVEL OF COVER OF THE PARISH COUNCIL INSURANCE POLICY

All present agreed that the level of cover of the Parish Council Insurance Policy is adequate.

12. THE PREFERRED CONTRACTOR FOR THE GRASS CUTTING CONTRACT FOR THE LONGWICK PLAYING FIELD FOR 2010/2011.

After considering the quotations received, **all present agreed** to accept the quotation from Manor Estates for £2,791.23 for the work as per the schedule. The Clerk is requested to advise Manor Estates and the unsuccessful companies that had supplied quotations accordingly. **SG**

13. APPOINTMENT OF THE INTERNAL AUDIT FOR THE YEAR ENDING 2010.

All present agreed to appoint Mr G Weir as the internal auditor for the Audit return 2009/2010.

14. THE PROPOSED GYPSY, TRAVELLER AND TRAVELLING SHOWMEN SITES

Cllr Mrs J Rogers has received a request from a resident for the Parish Council to remain vigilant concerning any future proposals for a gypsy, traveller or travelling showmen site considered for the parish. Cllr Mrs J Rogers agreed to write an article for the newsletter informing the residents of WDC decision to remove the site proposed for Longwick from their list. **JR**

15. FOOTPATH SURVEYS IN THE PARISH

All present agreed to complete the Parish Footpath Survey Forms as requested by the Rights of Way department. The Clerk is requested to obtain the necessary forms and maps for the councillors. **SG**

16. A RESPONSE TO THE B.C.C. CONSULTATION ON WINTER MAINTENANCE IN BUCKS.

All present agreed to return individual comments to the Clerk for her to summarise and respond to the consultation on winter maintenance in Bucks on behalf of the Parish Council.

17. PLANNING APPLICATIONS

A/Progress on applications already considered

09/07444/FUL Decision: Application Permitted

Hatchmead Farm Lower Icknield Way Great Kimble. Change of use of egg house to B1 use (Building F) and south east section of pole barn to B8 use (Building P2)

B/ New Applications to be considered

Application No: 10/05147/FUL: 2 Jubilee Cottages Thame Road Longwick

Proposed: Householder application for single storey rear extension. Demolish existing detached garage. **The Parish Council has no objections.**

Application No: 10/05288/CTRE: Horsenden Manor Horsenden Lane Princes Risborough

Proposed: Removal of 1 lower limb and crown reduction by up to 30% to 1 Ash tree (T1). Fell 6 Sycamore trees (T2, T3, T4, T8, T11 and T13) and 1Horse Chestnut tree (T9). Remove torn limb and remedial works due to wind damage to 1 Ash tree (T5). Crown reduce by 40% and reduce weight loading on large limb to 1 Yew tree (T6). Removal of part of lower limb to 1 Horse Chestnut tree (T7). Remove 1 lower limb to 1 Ash tree (T10) and 1 Horse Chestnut tree (T12). **The Parish Council has no objections.**

Application No: 10/05335/FUL: Meadowsweet Barn Stockwell Lane Little Meadle.

Proposed: Householder application for front porch. **The Parish Council has no objections.**

18/ AGENDA ITEMS FOR THE NEXT MEETING.

To discuss and decide on whether the Parish Council should try to acquire/adopt the bit of land at Bell Crescent/Chestnut Way

19/NEXT MEETING

The next meeting of the Parish Council will take place on Tuesday 20th April 2010 in Longwick Village Hall at 8.00pm preceded by the Annual Parish Meeting at 7.30pm.

There being no further business to discuss the Meeting closed at 9.10pm

Chairman.....

Date.....